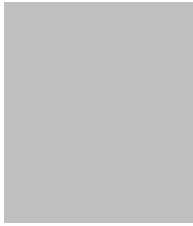


Резюме	Curriculum vitae	
ЛИЧНАЯ ИНФОРМАЦИЯ	INFORMAȚII PERSONALE	
Фамилия / Имя: Адрес: Телефон: E-mail: Гражданство: Дата рождения: Пол:	(Poză) (Фотография)	Nume / Prenume Adresa Telefon E-mail Naționalitate Data nașterii Sex
ПРОФЕССИОНАЛЬНЫЙ ОПЫТ	EXPERIENȚA PROFESIONALĂ	
Период: Должность или занимаемая позиция:	Perioada Funcția sau postul ocupat	
	Principalele activități și responsabilități	
	Numele și adresa angajatorului	
Период: Должность или занимаемая позиция:	Perioada Funcția sau postul ocupat	
Основные обязанности	Principalele activități și responsabilități	
Название и адрес работодателя	Numele și adresa angajatorului	
ОБРАЗОВАНИЕ	STUDII	
Период Квалификация / диплом:	Perioada Calificarea / diploma obținută	
Название и тип учебного заведения	Numele și tipul instituției de învățământ	
Специальность:	Specializarea	
ПРОФЕССИОНАЛЬНОЕ ОБУЧЕНИЕ	FORMARE	
Участие в стажировках, тренингах и других релевантных мероприятиях	Participarea la stagii, instruiți, trening-uri ,alte activități relevante	
НАВЫКИ И УМЕНИЯ	COMPETENȚE ȘI ABILITĂȚI	
Владение языками –Родной язык: –Язык: –Уровень владения: Уровни: A1/A2 – Начальный пользователь B1/B2 – Независимый пользователь C1/C2 – Продвинутого пользователя Общоевропейская система уровней владения иностранными языками (CEFR)	Limbi cunoscute – Limba maternă? – Limba:..... – Nivel de cunoaștere..... – Limba:..... – Nivel de cunoaștere.....	Niveluri: A1/A2 – Utilizator elementar; B1/B2 – Utilizator independent; C1/C2 – Utilizator experimentat Cadru european comun de referință pentru limbi (CECRL)

Curriculum vitae	
INFORMAȚII PERSONALE	
(Poză)	Nume / Prenume Adresa Telefon E-mail Naționalitate Data nașterii Sex
EXPERIENȚA PROFESIONALĂ	
Perioada	
Funcția sau postul ocupat	
Principalele activități și responsabilități	
Numele și adresa angajatorului	
Perioada	
Funcția sau postul ocupat	
Principalele activități și responsabilități	
Numele și adresa angajatorului	
STUDII	
Perioada	
Calificarea / diploma obținută	
Numele și tipul instituției de învățământ	
Specializarea	
FORMARE	
Participarea la stagii, instruiți, training-uri ,alte activități relevante	
COMPETENȚE ȘI ABILITĂȚI	
Limbi cunoscute	– Limba maternă? – Limba:..... – Nivel de cunoaștere..... – Limba:..... – Nivel de cunoaștere..... <i>Niveluri:</i> A1/A2 – Utilizator elementar; B1/B2 – Utilizator independent; C1/C2 – Utilizator experimentat Cadrul european comun de referință pentru limbi (CECRL)

PERSONAL INFORMATION



Replace with First name(s) Surname(s)

[All CV headings are optional. Remove any empty headings]

Replace with house number, street name, city, postcode, country

Replace with telephone number Replace with mobile number

State e-mail address

State personal website(s)

Replace with type of IM service Replace with messaging account(s)

Sex Enter sex | Date of birth dd/mm/yyyy | Nationality Enter nationality/-ies

JOB APPLIED FOR
POSITION
PREFERRED JOB
STUDIES APPLIED FOR

Replace with preferred job / job applied for / studies applied for / position (delete non relevant headings in left column)

WORK EXPERIENCE

Replace with dates (from - to)

[Add separate entries for each experience. Start from the most recent.]

Replace with occupation or position held

Replace with employer's name and locality (if relevant, full address and website)

Replace with main activities and responsibilities

Business or sector Replace with type of business or sector

EDUCATION AND TRAINING

Replace with dates (from - to)

[Add separate entries for each course. Start from the most recent.]

Replace with qualification awarded

Replace with
European
Qualification
Framework (or other)
level if relevant

Replace with education or training organisation's name and locality (if relevant, country)

Replace with a list of principal subjects covered or skills acquired

PERSONAL SKILLS

Mother tongue(s)

[Remove any headings left empty.]

Replace with mother tongue(s)

Other language(s)

Replace with language

Replace with language

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
Enter level	Enter level	Enter level	Enter level	Enter level
Replace with name of language certificate. Enter level if known.				
Enter level	Enter level	Enter level	Enter level	Enter level
Replace with name of language certificate. Enter level if known.				

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Communication skills

Replace with your communication skills. Specify in what context they were acquired. Example:

good communication skills gained through my experience as sales manager

Organisational / managerial skills	Replace with your organisational / managerial skills. Specify in what context they were acquired. Example: ▪ leadership (currently responsible for a team of 10 people)
Job-related skills	Replace with any job-related skills not listed elsewhere. Specify in what context they were acquired. Example: ▪ good command of quality control processes (currently responsible for quality audit)
Computer skills	Replace with your computer skills. Specify in what context they were acquired. Example: ▪ good command of Microsoft Office™ tools
Other skills	Replace with other relevant skills not already mentioned. Specify in what context they were acquired. Example: ▪ carpentry
Driving licence	Replace with driving licence category/-ies. Example: ▪ B

ADDITIONAL INFORMATION

Publications	Replace with relevant publications, presentations, projects, conferences, seminars, honours and awards, memberships, references. Remove headings not relevant in the left column. Example of publication: ▪ How to write a successful CV, New Associated Publishers, London, 2002. Example of project: ▪ Devon new public library. Principal architect in charge of design, production, bidding and construction supervision (2008-2012).
Presentations	
Projects	
Conferences	
Seminars	
Honours and awards	
Memberships	
References	